

SUNSET CONGREGATIONAL CHURCH WEDDING SERVICE CONTRACT

TO THE BRIDE AND GROOM

1. Sunset Congregational Church is pleased to be a part of your wedding plans. However, the Church's performance of your wedding ceremony is conditioned upon your compliance with the fee schedule and policies described in this contract.
2. The Bride and Groom must present a valid Florida marriage license for the wedding to take place.
3. The use of Sunset Congregational Church for a wedding requires the use of the Church minister, and or a minister appointed by the Church to conduct the service.
4. The use of Sunset Congregational Church for a wedding requires the use of the Church musician, and or a musician appointed by the Church to conduct the service music.
5. It is expected that all persons present for the wedding rehearsal and wedding ceremony shall treat the Church property with the appropriate respect. There shall be no throwing of flowers, rice, birdseed, or any other material on the Church premises. Consumption of alcohol by a member the wedding party either before or during the wedding rehearsal or wedding may result in the cancellation of the wedding.
6. Flowers, bows and other decorations to the sanctuary must be approved by the Church staff and or minister. No staples, tape or anything else that may cause permanent damage may be used for these decorations. No "runners" or carpet may be placed in the sanctuary aisle or steps. Delivery of flowers and decorations must be carefully scheduled to ensure that someone is at the church to receive the delivery. Someone from the wedding party is expected to be at the church to accept the delivery and make decisions as to the arrangement of the Flowers in the Sanctuary. You are responsible for your florist and decorator and must inform them of these policies stated herein.
7. Positioning of the photographers and video equipment is to be approved by the minister prior to the ceremony to ensure to ensure that the taking of pictures and videoing will cause a minimal disruption of the service. You are responsible for the photographer and must inform him/her of these said policies.
8. The fee for a wedding at Sunset Congregational Church is thirteen hundred dollars (\$1,300.00). This fee includes the services of the minister for the wedding rehearsal and wedding ceremony, the musician's services, and the use of the sanctuary for the ceremony and one delivery setup coordinator. Other special requested services may result in additional fees and should be discussed with the minister prior to the rehearsal date and fee's agreed upon.
9. A non-refundable deposit in the amount of two hundred (\$200.00) dollars is required to reserve the day and time of the wedding ceremony on the Church calendar of events. The balance of the fees must be paid in advance of the date of the wedding. If you desire to pay by personal check, you must pay all remaining fees in full no later than two (2) weeks in advance of the wedding date.
10. If at least one (1) person of the wedding party is a current member of Sunset Congregational Church for at least one (1) year or more, a reduce rate for the use of the sanctuary may be considered.
11. Once the date and time for your wedding has been set, this time cannot be changed. The wedding ceremony must begin at that schedule time without exception. If the ceremony does not begin within fifteen minutes of the scheduled time, the Church reserves the right to postpone, cancel and or impose an additional fee of one hundred (\$100.00) dollars payable prior to ceremony.
12. If for any reason a couple decides to cancel a schedule wedding, and or does not show up for scheduled appointments with the minister, or for rehearsal, Sunset Congregational Church reserves the right to cancel the wedding and retain the said deposit of two hundred (\$200.00) dollars.

Date of Wedding: _____ Time of Wedding _____

I/we have read this contractual agreement presented by Sunset Congregational Church and do hereby fully understand and agree to all said terms set forth within.

Signature of the Groom Date _____

Signature of the Bride Date _____

Sunset Congregational Church, Date _____